



Monterey Bay Air Resources District BOARD OF DIRECTORS MEETING

STEVE MC SHANE, CHAIR

MONDAY, JUNE 24, 2019 – 1:30 P.M.

24580 SILVER CLOUD COURT, 3RD FLOOR, MONTEREY, CA, 93940

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT PERIOD – *Any person may address the Board during Public Comment Period. Comments must be addressed directly to the Board, should not exceed three minutes, must be directed to an item not on today's agenda, and should be within the jurisdiction of the Board. Board Members will not take action or respond to any public comments presented, but may choose to follow up at a time, either individually or on a subsequent agenda. Comments to staff must be made through the Board who will then direct staff as it deems appropriate. Copies of materials must number no less than twelve and given to the Clerk for distribution.*
5. REPORTS BY COMMITTEE CHAIRS ON COMMITTEE MEETINGS
 - a. Budget, Personnel, and Nominating Committee
 - b. Advisory Committee
6. COMMENTS AND REFERRALS FROM CHAIR AND BOARD MEMBERS
7. REPORT FROM AIR POLLUTION CONTROL OFFICER

CONSENT AGENDA

The Consent Agenda consists of items considered routine and/or noncontroversial. One motion will cover all items on the Consent Agenda and authorize the recommended actions. Board Members, staff, or member of the audience may request an item or items be pulled for further discussion at which time the Board may determine to consider that item separately from the Consent Agenda.

8. [Accept and File Summary of Actions for the May 15, 2019 Board of Directors Meeting](#)
Reference: Ann O'Rourke, Executive Assistant
Recommended Action: Accept and file summary of actions.
9. [Receive and File Budget to Actual Report for the Eleven Months Ended May 31, 2019](#)
Reference: Rosa Rosales, Administrative Services Manager
Recommended Action: Receive and file the report.

10. [Accept and File Report of Summary of Mutual Settlement Program Actions for May 2019](#)
Reference: Amy Clymo, Engineering/Compliance Manager
Recommended Action: Accept and file the report.

11. [Approve Out-of-State Travel Request for the Air Pollution Control Officer \(APCO\) to Attend the 2019 National Association of Clean Air Agencies' \(NACAA\) Summer Board of Directors and Committee Chairs' Meeting in Portland, Oregon](#)
Reference: Richard Stedman, APCO
Recommended Action: Approve the request.

12. [Adopt a Resolution Approving and Adopting an Updated District Pay Schedule Salary Ranges for Management and Confidential Employees Effective July 1, 2019](#)
Reference: Richard Stedman, APCO
Recommended Action: Adopt the resolution.

13. [Adopt a Resolution Authorizing the Air Pollution Control Officer to Negotiate a Contract and Execute an Agreement for Implementation Services and Software as a Service with Appleby & Co for a Laserfiche Document Management System and to Procure Related Fixed Assets and Professional Services for an Amount Not to Exceed \\$40,000](#)
Reference: Amy Clymo, Engineering/Compliance Manager
Recommended Action: Adopt the resolution.

14. [Adopt a Resolution Authorizing the Air Pollution Control Officer to Negotiate and Execute an Agreement with Lakes Environmental Software for Emission Inventory Software and Related Fixed Assets and Professional Services for an Amount Not to Exceed \\$125,000](#)
Reference: Amy Clymo, Engineering/Compliance Manager
Recommended Action: Adopt the resolution.

15. [Adopt a Resolution Authorizing the Air Pollution Control Officer to Negotiate and Execute an Agreement with Accela for a Permit and Compliance Database and Related Fixed Assets and Professional Services for an Amount Not to Exceed \\$350,000](#)
Reference: Amy Clymo, Engineering/Compliance Manager
Recommended Action: Adopt the resolution.

16. [By Consent, Staff is Requesting the Board of Directors Take the Following Actions:](#)
 - a. [Award a contract to Polychrome Construction, the lowest responsible and responsive bidder for the District's building exterior, with the base bid amount of \\$97,000;](#)
 - b. [Authorize a contingency not to exceed 10% of the contract amount to provide funding for approved contract change orders; and](#)
 - c. [Authorize the Air Pollution Control Officer to execute the base bid contract and approve change orders to the contract that do not exceed 10% of the original contract amount and do not significantly change the scope of work](#)*Reference: Richard Stedman, APCO*
Recommended Action: Award contract to Polychrome Construction, authorize a contingency not to exceed 10%, and authorize the Air Pollution Control Officer to execute the contract.

17. [Adopt a Resolution Authorizing the Air Pollution Control Officer to Accept Funding and Administer the FY 2018 – 2019 \(Year 21\) State Reserve portion of the Carl Moyer Program](#)
Reference: Richard Stedman, APCO
Recommended Action: Adopt the resolution.

18. [Adopt a Resolution Authorizing the Air Pollution Control Officer to Accept \\$1,638,062 in Funding and Administer the Fiscal Year \(FY\) 2018-2019 AB 617 Community Air Protection \(CAP 2\) Incentives Program](#)
Reference: Richard Stedman, APCO
Recommended Action: Adopt the resolution.

REGULAR AGENDA

19. [Hold Second Public Hearing to Consider Adoption of a Resolution Approving the Proposed Budget for Fiscal Year 2019-20](#)
Reference: Rosa Rosales, Administrative Services Manager
Recommended Action: Hold a public hearing and provide direction where appropriate.

20. [Hold Second Public Hearing to Consider Adoption of a Resolution Approving Proposed Revisions to the following District Rules:](#)
[- 300 \(Permit Fees\);](#)
[- 301 \(Fee Schedules\);](#)
[- 305 \(AB2588 Implementation Fees\);](#)
[- 306 \(Asbestos NESHAP Fees\);](#)
[- 310 \(Agricultural Diesel Engine Registration Fees\); and](#)
[Adopt Resolution.](#)
Reference: Amy Clymo, Engineering/Compliance Manager
Recommended Action: Hold a public hearing and adopt the resolution.

21. Adjournment

NEXT MEETING IS AUGUST 21, 2019

This meeting is open to the public and all interested persons are welcome to attend. The Monterey Bay Air Resources District does not discriminate against individuals with disabilities and meetings are held in accessible facilities. To request an accommodation or alternative format under the Americans with Disabilities Act for meetings, events or printed materials, please call (831) 647-9411 or fax a request to (831) 647-8501.