



Monterey Bay Air Resources District BUDGET/PERSONNEL/NOMINATING COMMITTEE MEETING AGENDA

STEVE MC SHANE, CHAIR

MONDAY, JUNE 24, 2019 – 12:30 P.M.

24580 Silver Cloud Court, 3rd Floor, Monterey, CA, 93940

Lunch will be provided for Committee and presenting staff

1. Call to Order
2. Roll Call
3. Public Comment - *Any person may address the Committee during Public Comment Period. Presentation should not exceed three minutes, should be directed to an item not on today's agenda, and should be within the jurisdiction of the Committee. Committee Members will not take action or respond to any public comments presented, but may choose to follow up at a time, either individually or on a subsequent agenda.*
4. Accept and File Summary of Actions of the May 15, 2019 Meeting
Reference: Ann O'Rourke, Executive Assistant
Recommended Action: Approve Summary of Actions.
5. Review Updated District Pay Schedule Salary Ranges for Management and Confidential Employees Effective July 1, 2019 and Recommend Approval to the Board of Directors
Reference: Richard Stedman, APCO
Recommended Action: Review updated pay schedule and recommend approval to the Board of Directors.
6. Order for Adjournment

This meeting is open to the public and all interested persons are welcome to attend. Monterey Bay Air Resources District does not discriminate against individuals with disabilities and meetings are held in accessible facilities. To request an accommodation or alternative format under the Americans with Disabilities Act for meetings, events or printed materials, please contact the Executive Assistant at (831) 647-9411, x. 201, email orourke@mbard.org, or fax a request to (831) 647-8501.



**Monterey Bay Air Resources District
BUDGET/PERSONNEL/NOMINATING
COMMITTEE MEETING**

**WEDNESDAY, MAY 15, 2019 – 12:30 P.M.
24580 Silver Cloud Court, 3rd Floor, Monterey, CA, 93940**

Summary of Actions

1. Call to Order – **The meeting was called to order by Chair McShane at 1:45 pm.**
2. Roll Call
Present: McShane, Carbone, Coonerty, Lopez, Spencer
Absent: None
3. Public Comment – **None**
4. **Accepted and Filed** Summary of Actions of the April, 17, 2019 Meeting
Motion: Approve the summary of actions.
Moved: Lopez; Seconded: Carbone
Absent from the Vote: Coonerty
5. Reviewed Proposed Budget for Fiscal Year 2019-20, Provide Direction to Staff, and Recommended Approval to the Board of Directors
Presentation by APCO
Motion: Recommend approval of the draft FY 2019-20 Budget to the Board of Directors.
Moved: Carbone; Seconded: Lopez
6. **Received** Report of Other Post Employment Benefits (OPEB) Trust Account for the Quarter Ended March 31, 2019
Received report only; no action required or taken.
7. **Received** Monterey County's Treasurer's Report of Investments for the Quarter Ended March 31, 2019
Received report only; no action required or taken
8. Order for Adjournment – **The meeting was adjourned at 1:10 pm.**



Monterey Bay Air Resources District
 24580 Silver Cloud Court, Monterey, CA 93940

MEETING DATE:	June 24, 2019	CONSENT
TO:	Budget Personnel and Nominating Committee	
FROM:	Richard Stedman, APCO	
SUBJECT:	Review Updated District Pay Schedule Salary Ranges for Management and Confidential Employees Effective July 1, 2019 and Recommend Approval to the Board of Directors	

RECOMMENDATION

Review and recommend approval and adoption of the updated pay schedule for management and confidential employees to the full Board of Directors at its June 24, 2019 meeting.

DISCUSSION

On an annual basis with the adoption of the fiscal year budget and as changes are made during the fiscal year, the Board of Directors approves and adopts the District’s pay schedule in accordance with California Code of Regulations, Title 2, Section 570.5 which requires governing bodies of local agencies contracting with CalPERS to approve and adopt a publicly available pay schedule in accordance with public meeting laws. The pay schedules are used by CalPERS to verify pay rates and annual compensation in order to calculate pension benefits.

The attached updated pay schedule includes a revision to the current pay schedule:

- 1) New monthly salary ranges for management and confidential employees. The salary ranges for management and confidential employees have been updated reflecting potential increases due to cost of living allowance and merit pay.

ATTACHMENTS

- Exhibit A – Proposed New District Pay Schedule Effective 7/1/19
- Exhibit B – District’s Current Pay Schedule

ATTACHMENT A

**Management & Confidential Employees - Monthly Salary Ranges
(All Full-Time) - Effective 7/1/2019**

Job Title	Low	High
Air Pollution Control Officer (APCO)	\$ 16,846.17	\$ 18,530.79
Engineering & Compliance Manager	\$ 10,916.67	\$ 14,025.00
Administrative Services Manager	\$ 10,416.67	\$ 13,383.34
Engineering Supervisor	\$ 10,333.33	\$ 13,383.34
Planning and Air Monitoring Manager	\$ 10,000.00	\$ 12,925.00
Supervising Air Quality Compliance Inspector	\$ 8,583.33	\$ 11,000.00
Supervising Air Monitoring Specialist	\$ 7,833.33	\$ 10,083.34
Executive Assistant	\$ 6,666.67	\$ 9,166.66
Administrative & Fiscal Specialist	\$ 5,416.67	\$ 6,966.66

ATTACHMENT B

**Management & Confidential Employees - Monthly Salary Ranges
(All Full-Time) - Effective 4/17/2019**

Job Title	Low	High
Air Pollution Control Officer (APCO)	\$ 16,846.17	\$ 16,846.17
Deputy APCO	\$ 11,666.67	\$ 14,166.67
Engineering & Compliance Manager	\$ 10,916.67	\$ 12,750.00
Administrative Services Manager	\$ 10,416.67	\$ 12,166.67
Engineering Supervisor	\$ 10,333.33	\$ 12,166.67
Planning and Air Monitoring Manager	\$ 10,000.00	\$ 11,750.00
Supervising Air Quality Compliance	\$ 8,583.33	\$ 10,000.00
Supervising Air Monitoring Specialist	\$ 7,833.33	\$ 9,166.67
Executive Assistant	\$ 6,666.67	\$ 8,333.33
Administrative & Fiscal Specialist	\$ 5,416.67	\$ 6,333.33