

ADOPTED BUDGET FY 2011/2012



MONTEREY BAY
Unified Air Pollution Control District
serving Monterey, San Benito, and Santa Cruz Counties



MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT

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Supervisor, Monterey County

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Alternates

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Steve Bloomer..... Cities (except Salinas)
Greg Caput.....Santa Cruz County
Jaime De La Cruz.....San Benito County
Dennis Donahue..... City of Salinas
Robert Scattini San Benito County Cities



Richard A. Stedman
Air Pollution Control Officer

Joyce Giuffre
Administrative Services Manager

**Monterey Bay Unified
Air Pollution Control District
Fiscal Year 2011-12 Budget**

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**MBUAPCD
FY 2011-12 BUDGET
ADOPTION SCHEDULE**

- 1. FY 2011-12 Administrative Draft Release.....April 4, 2011**

- 2. Budget Workshop #1April 18, 2011**
11:00 a.m. -- Monterey Bay Unified APCD
Board Chambers
24580 Silver Cloud Court, Monterey, California

- 3. Budget Workshop #2April 19, 2011**
11:00 a.m. -- City of Watsonville
Civic Plaza Community Room
275 Main Street, 4th Floor, Watsonville, California

- 4. Budget Workshop #3April 21, 2011**
11:00 a.m. -- San Benito County
Board Chambers
481 Fourth Street, Hollister, California

- 5. Advisory Committee Presentation May 5, 2011**
1:30 p.m. -- Monterey Bay Unified APCD
Board Chambers
24580 Silver Cloud Court, Monterey, Ca.

- 6. First Board Hearing May 18, 2011**
1:30 p.m. -- Monterey Bay Unified APCD
Board Chambers
24580 Silver Cloud Court, Monterey, Ca.

- 7. Board Adoption of Final BudgetJune 15, 2011**
10:00 a.m. -- Monterey Bay Unified APCD
Board Chambers
24580 Silver Cloud Court, Monterey, Ca.

- 8. District Fiscal Year Begins..... July 1, 2011**

INTRODUCTION

The Fiscal Year 2011-2012 (FY 11-12) Budget, which runs from July 1, 2011 through June 30, 2012, has been prepared for final adoption by the Monterey Bay Unified Air Pollution Control District's (District) Board of Directors. The budget adoption process is specified in the California Health and Safety Code Section 40131 and includes requirements for two public hearings and notification to all fee payers.

The FY 11-12 Budget has been prepared according to the policy framework and direction provided by the District's Budget and Personnel Committee and the Board of Directors. In addition, comments received through the public hearing process have been fully considered and incorporated, where possible, in development of this budget. The format of the FY 11-12 Budget has changed slightly from years past. This year's budget document is more user-friendly and incorporates forms recommended by the Government Finance Officers Association.

The FY 11-12 Budget is designed to continue our mission of assuring healthful air quality in the North Central Coast Air Basin, improve levels of service to the public and the regulated community, and reduce and control costs.

This Budget funds a comprehensive local air pollution program which includes the following functions:

- Continuing the implementation of the District policy of responding in a timely fashion to an estimated 200 air pollution complaints annually,
- Conducting special field studies as needed,

- Operating and maintaining six air monitoring stations, recording and reporting some 73 parameters with full quality control assurance,
- Administering and processing over 200 air pollution reducing projects funded by District grants,
- Processing approximately 644 Authorities to Construct and Permits to Operate annually and maintaining and inspecting some 3,180 Permits to Operate,
- Fully responding to the Nonattainment classification for the Ozone and Particulate designated under California's Ambient Air Quality Standards,
- Reviewing over 175 environmental documents annually,
- Implementing new Federal programs including federal permitting, updates to the national ambient air quality attainment standards, and new toxics Regulations,
- Implementing the Education and Outreach Program for public schools and air quality education programs,
- Providing full support services for the District Board of Directors, Hearing Board, Advisory Committee and 37 staff with a fully audited total budget of approximately \$13.5 million.

In summary, the estimated financing for the FY 11-12 Budget totals \$13,542,519, of which \$6,252,519 is the District's annual operating budget and \$7,290,000 in pass-through and prior year carryover grant funds. A summary of the total costs and relative share of revenue and expenditures is presented in this document.

ADMINISTRATIVE DIVISION

The Administrative Division consists of the Air Pollution Control Officer (APCO), a Deputy APCO, an Administrative Services Manager, an Executive Assistant to the APCO/Clerk of the Boards, one Administrative Services Assistant, one Senior Fiscal Assistant, a Computer Systems Analyst (new position in FY 2011-12), a Senior Administrative Assistant, and an Office Assistant.

Under two programs, Support and Operations and Public Education, the Division performs the following functions:

General Operations

The Division is responsible for all premises management including building and grounds, the vehicle fleet, the District Safety Program, secretarial support, telephone systems, reception duties, mail room, copy functions and office supplies.

Finance and Accounting

The accounting section is responsible for all general accounting functions including accounts receivable, accounts payable, payroll, fixed asset management, grants and related financial reporting.

An important part of this area is the preparation and tracking of the annual budget. All Managers participate in the collaborative effort with the Air Pollution Control Officer (APCO), and the Administrative Services Manager compiling and presenting the annual proposal. Additional responsibilities include Employee benefits, Personnel needs and Risk Management.

District Boards

The Division provides support to the District's Board of Directors, Hearing Board and Advisory Committee. In that function all agendas, notices, minutes and public inquires are handled.

Monterey County Counsel provides contracted legal advice to the Board of Directors and its committees, the Advisory Committee, APCO and staff as well as representing the District in civil litigation, variance cases, abatement actions and permit revocations before the Hearing Board.



AIR MONITORING DIVISION

The Air Monitoring Division consists of one Supervising Air Monitoring Specialist, three Air Monitoring Specialist IIs, and one Air Monitoring Technical Assistant.

Ambient Air Monitoring

The North Central Coast Air Basin is in nonattainment for the California Ozone Ambient Air Quality Standard. The District monitors and reports hourly ozone data from six stations in Salinas, Davenport, Hollister, Santa Cruz, King City, and Carmel Valley. The District also tracks ozone monitoring by the National Park Service at the Pinnacles National Monument. Ozone is a measure of smog.

The North Central Coast Air Basin is also in nonattainment for the California PM10 Ambient Air Quality Standard. "PM10" refers to particles that are 10 micrometers or less in aerodynamic diameter (about 1/25th the diameter of a human hair). The District conducts PM10 monitoring at Hollister and King City.

The North Central Coast Air Basin is in attainment for the new PM2.5 National Ambient and State Air Quality Standard. "PM2.5" refers to particles that are 2.5 micrometers or less in aerodynamic diameter. The District conducts PM2.5 monitoring at three stations, at Salinas, Santa Cruz and Hollister.

Nitrogen dioxide, nitric oxide, oxides of nitrogen, and carbon monoxide are monitored at the Salinas station.

Meteorological Monitoring

- The District monitors and reports hourly meteorological data for the six sites in Salinas, Hollister, Davenport, Santa Cruz, King City and Carmel Valley. Parameters recorded are wind speed, wind direction, and ambient temperature. Meteorological data is used to better understand pollutant flux in the air basin and is an important data input for computer modeling conducted during permitting. This information is also useful as a part of complaint response.

Enforcement Monitoring

- On occasion, air monitoring trained Compliance staff participates in complaint response. Generally this involves operating portable PM₁₀ air monitoring equipment and/or reporting meteorological data.



COMPLIANCE DIVISION

The Compliance Division is comprised of 9 staff, including: a Supervising Inspector, Senior Administrative Assistant, five Field Inspectors, and one Senior and one Field Inspector responsible for the asbestos program. The division performs the following major functions:

Enforcement

The largest single function in the division involves processes to assure compliance with all applicable local District Regulations, and state and federal laws. Field inspectors perform unannounced inspections on all permitted sources, numbering over 2,700 District-wide. During these inspections, they determine whether the sources are operating in compliance with requirements. When they find violations of requirements they initiate appropriate enforcement actions and take affirmative steps to assure the violations are remedied and that the operator understands the problem and how it can be avoided. Enforcement actions for violations include: Notices to Comply for specified minor violations, imposition of civil penalties, abatement orders obtained from the District Hearing Board, injunctions, and permit revocation. The enforcement function also includes an element of compliance assistance, by which inspectors strive to affirmatively assure operators are aware of requirements in order to avoid the occurrence of violations.

Burn Program

District and state requirements relating to open burning are administered by a field inspector, who issues prescribed burn permits. This program has been developed to be in

conformance with recently revised State regulations relating to prescribed burning.

An environmental benefit program has been developed to issue rebates to residents who replace old high polluting wood burning heating devices with new clean burning devices, in order to reduce highly toxic smoke emissions to the atmosphere. It is anticipated that this program will be transferred to the Planning Division.

Compliance Assistance Program

The District has adopted a comprehensive Compliance Assistance Program which involves measures to affirmatively ease and facilitate compliance by regulated sources. The primary focus of the various measures in this program is to affirmatively notify and educate regulated sources on the various requirements applicable to them to avoid compliance problems down the road.

Asbestos Program

This program is administered by a senior inspector and a field inspector and involves District enforcement of the federal NESHAP regulation for asbestos. The inspectors monitor all asbestos projects in the District, inspect selected projects for compliance, initiate enforcement actions when violations occur, and cooperate with asbestos contractors to assure in advance that projects will be carried out correctly. The recent conversion of some military bases has markedly increased the number and complexity of demolition and renovation projects this program must deal with, and this increased level of activity is projected to continue for at least five years. In FY 2011-12,

the Deputy Air Pollution Control Officer and Supervising Air Quality Inspector will play an active role in the Asbestos Program.

Mutual Settlement Program and Hearing Board Program

These programs are coordinated by a senior inspector who negotiates enforcement case settlements and represents the District in variance cases and abatement actions before the Hearing Board.



ENGINEERING DIVISION

The Engineering Division staff consists of a Supervising Engineer and four Permit Engineers, one 75% Engineer whose position is split with Emission Inventory in the Planning Division, one Source Testing Coordinator, and an Administrative Assistant.

The Engineering Division staff performs the following functions:

Permitting

The District's permit system is the primary tool used to ensure that businesses comply with air quality control requirements. There are two types of permits that are issued: the Authority to Construct and the Permit to Operate. The Authority to Construct is a preconstruction permit that is issued after the project emissions and the necessary control technology have been evaluated, and the criteria and toxic pollutant regulatory compliance has been determined. The Permit to Operate is issued after construction is completed, and the equipment is found to be operating in compliance with all terms and conditions of the Authority to Construct and with all applicable regulatory requirements.

Currently there are 2,907 Permits to Operate. During calendar year 2010, 109 Authorities to Construct and 794 Permits to Operate were issued. The permit issuance efforts include the revision of operational restrictions at spray coating facilities to address the new Federal standards for emissions of cadmium, chromium, lead, manganese and nickel. To meet State requirements, the District maintains a registration program for diesel engines used in agricultural operations. Currently 533 agricultural engines are registered. For FY 2011-12, it is anticipated

that a good part of the permitting workload will consist of the on-going installation of in-station diagnostic systems at smaller gasoline stations as well as the replacement of older diesel engines used in agricultural operations.

Included in the District's permitting responsibilities is the implementation of the Title V, Federal Operating Permit program. Currently, the District has 17 Title V permits issued to the major sources within our jurisdiction. The Title V permits are renewed on a five-year cycle.

Rule Development Program

The process of developing and amending District regulations is complex involving many statutory formalities and requirements, and is handled by about 30% of an Engineer III staff position. The program includes detailed development of the proposed regulations, preparation of the notification formalities, presentations at public workshops and the District Advisory Committee, and participation in public hearings and Board meetings. Additionally, after each new rule adoption, compliance assistance materials are prepared and distributed to all sources affected by the rulemaking action. The program also manages the rulebook and its distribution to subscribers. During FY 2010-11, applicable sections of the Federal EPA tailoring rule were adopted by the District Board and incorporated into District Rule 218 to address the permit applicability thresholds for greenhouse gasses. Rule development activities during FY 2011-12 are anticipated to include revised rules for New Source Review, architectural coatings, all feasible measures, and expanded smoke management program.

Toxics Programs

The District's implementation of the State Air Toxics Hot Spots Information and Assessment Act of 1987 (the 2588 program) is stabilizing as the 2588 program transitions into a maintenance effort for sources previously inventoried. During FY 2010-11 the 2588 program continued to review and complete the residual risks from stationary diesel engines. In addition, studies were underway to reassess mercury emissions from crematory retorts as a result of updated risk factors. For FY 2011-12, the 2588 program is anticipated to continue the crematory retort studies and incorporate newly approved OEHHA risk methodologies and risk factors. At a minimum staff must review sources of intermediate risk every four years for significant changes.

Staff resources will be required to keep current on toxic air contaminant actions by the State of California Air Resources Board, the Department of Toxics Substance Control, and Office of Environmental Health Hazard Assessment. In addition some measures for the implementation of AB 32, the California Global Warming Solutions Act, may impact the toxics programs.

On the Federal level, the Environmental Protection Agency is reviewing programs that are contained in their New Source Review Reform, and Environmental Justice activities. The Environmental Protection Agency is also completing the promulgation of new Title III Maximum Achievable Control Technology (MACT) standards to control the toxic air contaminant emission from industrial and area sources. District permits may need to be updated during the coming year to incorporate and implement the new Federal MACT requirements.

Source Testing

The District maintains its ability to perform stack emission measurements in accordance with the Federal and State reference methodologies. One staff is assigned to this program and at least 25 tests are performed each year. This position also observes and reviews contracted stack emission testing performed by hired contractors at sources within the District. A large percentage of this position is involved in the Title V program for test observation and review.

Technical Assistance

Division staff provides technical assistance to a broad range of internal District actions, including review of Federal and State program developments, rule development and implementation, hearing board actions, emissions inventory, and California Environmental Quality Act evaluations. Staff also responds to inquiries from the public, business and consultants regarding permit and regulatory requirements, source information, and general air pollution questions, as well as participates in statewide California Air Pollution Control Officers Association committees.



PLANNING DIVISION

The Planning Division provides a variety of services in support of the District's goal to attain and maintain ambient air quality air standards, to protect public health. The section includes one Supervising Planner, two Air Quality Planners III, one Air Quality Planner II, one Air Quality Planner I, a Senior Administrative Assistant, and an Air Quality Engineer III (25%).

Preparation of State and Federal Plans

Section staff prepare regional air quality plans to show how the region will comply with ambient air quality standards into the future. Plans include technical analysis, growth projections, and attainment strategies with new control measures.

District Smoke Management Plan and Woodstove Program

The Planning Section will assume the lead role in updating the District's Smoke Management Plan and associated responsibilities in FY 12. It will continue to provide analytical support to the Compliance Division, which coordinates the District's Burn Program. It will also work with the Engineering Division in any rule development and continue to provide technical assistance and comments to other agencies whose development projects have the potential for smoke impacts. A woodstove change-out program will be developed to reduce the impacts of wood-burning stoves and fireplaces in areas particularly affected by the particulate emissions from these sources.

Development of Emission Inventories

Section staff compile quantitative estimates of air pollutant emissions from stationary, area

and mobile sources in the North Central Coast Air Basin. Inventories are used to identify sources subject to further control, and as input data for computer models to simulate dispersion of pollutants into the atmosphere.

Analysis of Air Quality Problems

Review and analyze air quality measurements and weather conditions; apply statistical analysis and computer models to predict future pollutant levels at local and regional scales. Compare with ambient air quality standards. Provide technical assistance to the District's Burn Program.

CEQA Guidance

Provide guidance and assistance to Lead Agencies, consultants and others concerning air quality analyses prepared in accord with the California Environmental Quality Act (CEQA). Update the District's *CEQA Air Quality Guidelines* to reflect current requirements of the CEQA statute and CEQA Guidelines.

Implementation of Grant and Contractual Programs

Manage grant programs funded by the State of California (Carl Moyer Memorial Program, and various School Bus Programs), DMV fees (AB 2766 and AB 923) and offsite mitigation. In addition, the Planning Section administers a contract with the State Department of Toxic Substances Control for district work on the Ft. Ord Burn Program.

Participate in CAPCOA Planning Managers and Grant Committees

Participate in monthly and annual meetings, conferences and workshops related to planning and grant programs.

Develop and Present Educational Programs for Teachers, Students and the General Public

Present the Way to Go! Program for teachers, and various educational programs to staff from government agencies, consulting firms, and the general public. Develop educational programs each year for Clean Air Month in May and Rideshare Week in October.



BUDGET

IN BRIEF



Monterey Bay Unified Air Pollution Control District

Serving Monterey, San Benito, and Santa Cruz Counties

► Fiscal Year 2011-12 Budget in Brief ◀

The District's budget is adopted by the Board of Directors in June of each year after review by its Budget and Personnel Committee. The budget is also presented to the District's Advisory Committee and to the public at Tri-County budget workshops and at District Board meetings.

The following are budgetary highlights:

- ❖ Total budget of \$13.543 million consisting of:

Operational Budget	\$6.253 million
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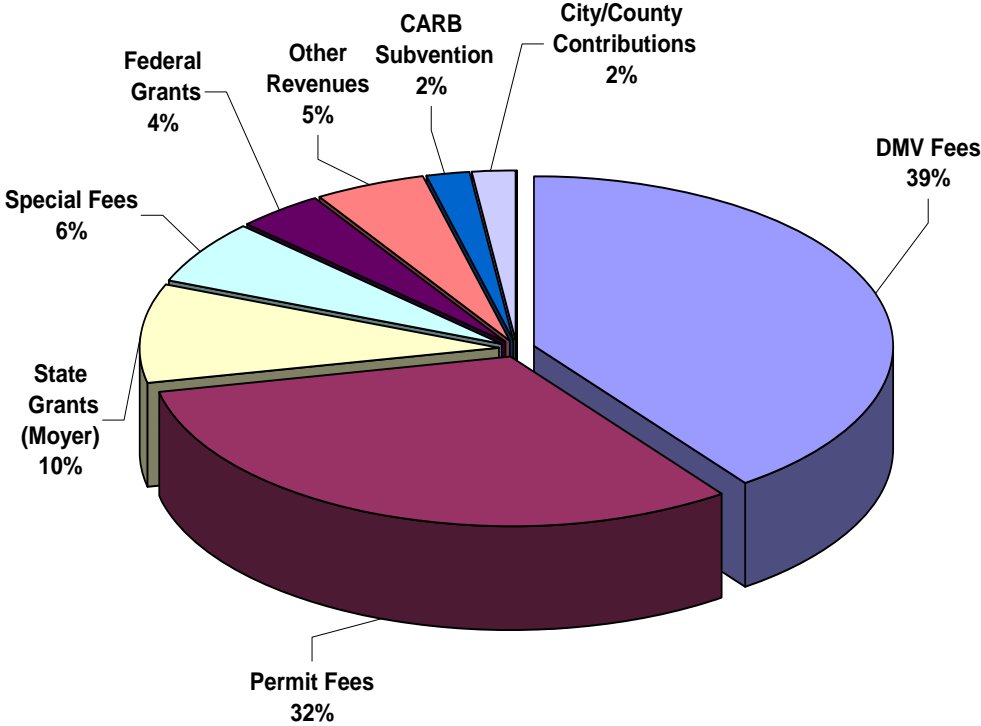
Non-Operational Budget (Grant Programs)	\$7.290 million
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- ❖ Revenue increases of approximately \$51,000 after adjusting fees by CPI of 1.5%.
- ❖ Elimination of annual debt service of approximately \$460,000 due to bond debt payoff in August 2010.
- ❖ Fixed Asset purchases totaling approximately \$415,000: air monitoring equipment, information system upgrades, and a new HVAC system for the district's headquarters in Monterey.
- ❖ New Computer Systems Analyst position in place of an unfilled Engineer III position to facilitate migration to new database system.
- ❖ General Fund Budget is in balance.

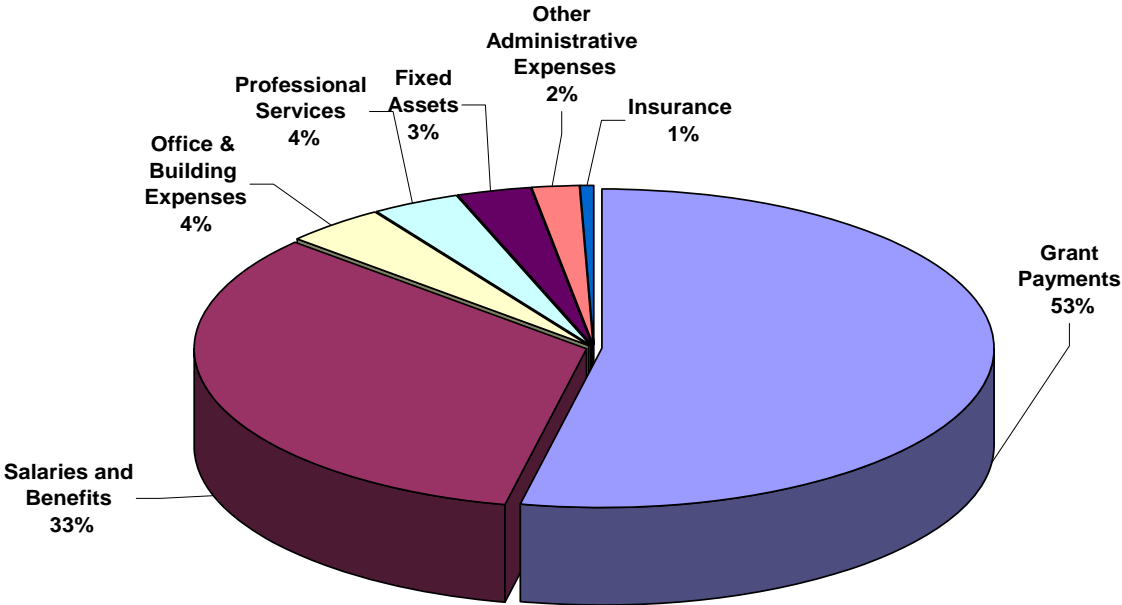
AB2766 Fund Budget - use of approximately \$275,000 from reserves, primarily for fixed asset purchases. District is seeking funding from the EPA to cover a portion of these purchases.

School Bus Fund Budget - no new grant revenues. In fiscal year 2010-11, the District received the final installment of \$3.5 million of the total \$7.2 million grant award.

**FY 2011-12
Revenue - All Funds**



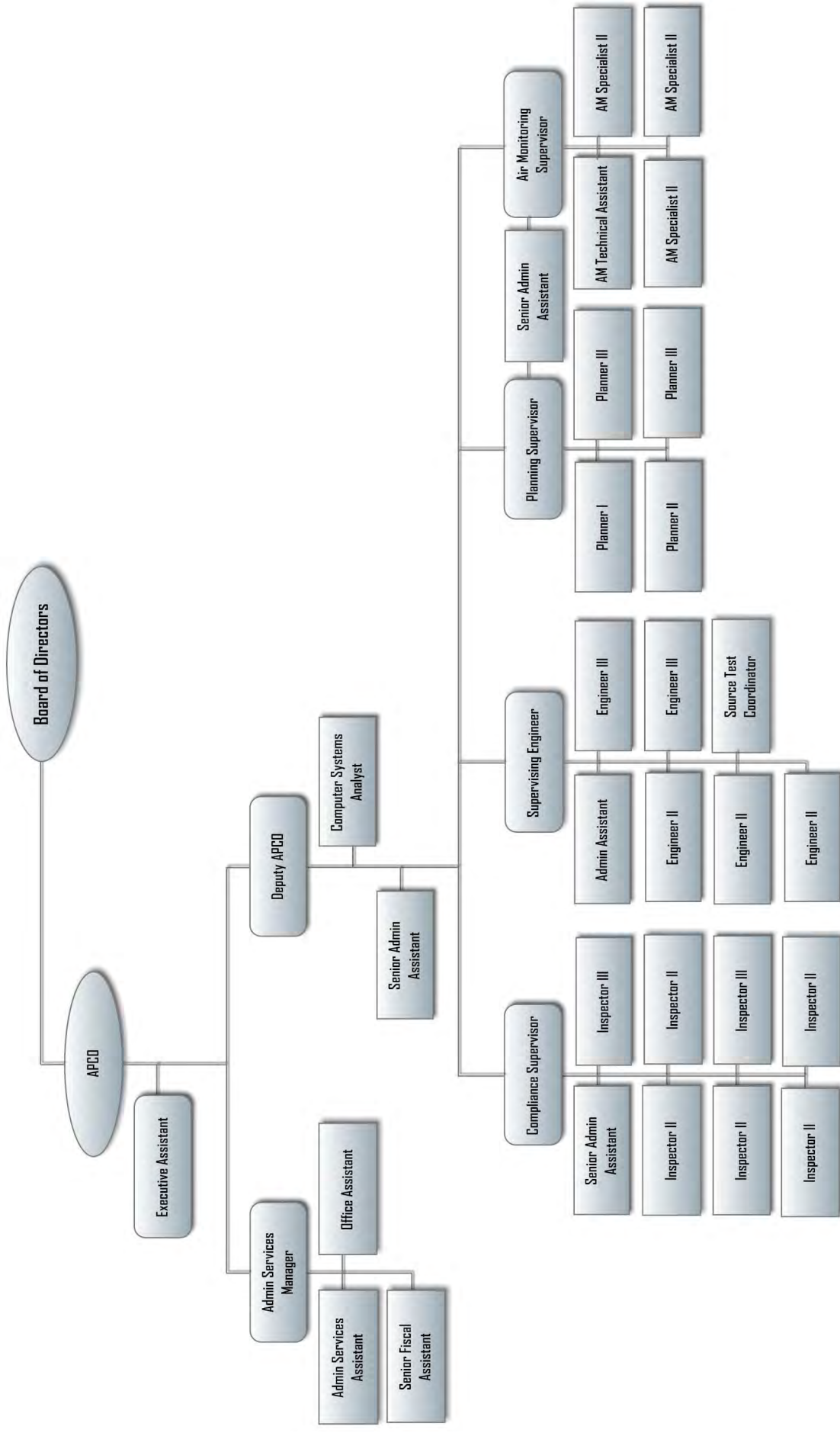
**FY 2011-12
Expenditures - All Funds**



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ORGANIZATIONAL STRUCTURE

Monterey Bay Unified Air Pollution Control District
 ORGANIZATION CHART - FY 2011/2012



Executive
 Management
 Employee

**Monterey Bay Unified Air Pollution Control District
Personnel Schedule**

Division/Position	Adopted Budget FY 2010-11	Additions/ Deletions	Adopted Budget FY 2011-12
ADMINISTRATIVE			
APCO	1.00		1.00
Executive Assistant	1.00		1.00
Admin Services Manager	1.00		1.00
Office Assistant	1.00		1.00
Senior Fiscal Assistant	1.00		1.00
Admin Services Assistant	1.00		1.00
Deputy APCO	1.00		1.00
Senior Admin Assistant	1.00		1.00
Computer Systems Analyst	0.00	1.00	1.00
Subtotal	8.00	1.00	9.00
COMPLIANCE			
Division Supervisor	1.00		1.00
Senior Admin Assistant	1.00		1.00
Inspector II	5.00		5.00
Inspector III	2.00		2.00
Subtotal	9.00		9.00
ENGINEERING			
Division Supervisor	1.00		1.00
Admin Assistant	1.00		1.00
Engineer II	3.00		3.00
Engineer III	3.00	-1.00	2.00
Source Test Coordinator	1.00		1.00
Subtotal	9.00	-1.00	8.00
PLANNING			
Division Supervisor	1.00		1.00
Senior Administrative Assistant	0.75		0.75
Planner I	2.00	-1.00	1.00
Planner II	0.00	1.00	1.00
Planner III	2.00		2.00
Subtotal	5.75	0.00	5.75
AIR MONITORING			
Division Supervisor	1.00		1.00
Senior Administrative Assistant	0.25		0.25
AM Technical Assistant	1.00		1.00
AM Specialist II	3.00		3.00
Subtotal	5.25	0.00	5.25
Total Number of Positions	37.00	0.00	37.00

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BUDGET

SCHEDULES

Operating Budget Fiscal Year 2011-12

	ACTUALS FY 09-10	REVISED BUDGET FY 10-11	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12
<u>Operating Revenues</u>				
EPA Grants	\$ 287,808	\$ 353,000	\$ 376,700	\$ 350,000
AB2766 DMV Fees	1,343,638	1,450,000	1,450,000	1,465,000
AB923 DMV Fees	60,000	60,000	60,000	60,000
Permit Fees	3,181,880	2,700,500	2,728,350	2,865,790
Special Fees	530,780	536,000	526,000	546,100
Penalties and Fines	166,779	105,000	155,000	60,000
CARB Subvention	182,245	190,000	182,381	185,000
City and County Contributions	174,483	176,288	176,288	169,990
Contract Revenues	148,177	117,441	117,441	117,000
Moyer Operating Grant Revenues	86,330	86,000	78,015	86,000
School Bus Operating Grant Revenues	22,400	120,348	120,348	-
Other Revenues	140,139	155,650	141,900	144,350
Interest Income	249,786	131,500	85,500	103,000
Total Operating Revenues	\$ 6,574,445	\$ 6,181,727	\$ 6,197,923	\$ 6,152,230
<u>Expenditures by Division:</u>				
Administrative	\$ 1,881,766	\$ 4,251,490	\$ 4,120,733	\$ 2,098,898
Air Monitoring	768,530	775,214	645,224	909,188
Compliance	1,260,754	1,306,865	1,295,983	1,242,111
Engineering	1,319,239	1,330,622	1,271,114	1,144,795
Planning	651,849	854,508	806,869	857,526
Total Operating Expenditures	\$ 5,882,138	\$ 8,518,699	\$ 8,139,923	\$ 6,252,519
To (From) Reserve Balances	\$ 692,307	\$ (2,336,972)	\$ (1,942,000)	\$ (100,289)
<u>Expenditures by Type:</u>				
Salaries and Benefits	\$ 4,496,090	\$ 4,567,392	\$ 4,499,650	\$ 4,519,882
Maintenance, Equipment, and Supplies	294,905	394,205	304,920	431,924
Building Payments	446,645	2,474,215	2,474,214	-
Legal and Professional Services	293,209	484,950	402,703	503,180
Utilities & Office Rent	129,648	136,681	135,815	132,625
Insurance	83,290	88,850	88,000	86,000
Training, Travel, District Board Expenses	51,880	127,876	104,050	147,265
Fixed Assets	70,494	228,640	115,000	414,913
Other	15,977	15,890	15,571	16,730
Total Operating Expenditures	\$ 5,882,138	\$ 8,518,699	\$ 8,139,923	\$ 6,252,519

Non-Operating Budget Fiscal Year 2011-12

	ACTUALS FY 09-10	REVISED BUDGET FY 10-11	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12
<u>Non-Operating Revenues</u>				
AB2766 DMV Fees	\$ 1,015,186	\$ 950,000	\$ 950,000	\$ 950,000
AB923 DMV Fees and Interest	1,165,442	1,156,000	1,150,000	1,158,000
Moyer Grants and Interest	666,992	783,000	790,000	780,000
School Bus Grants and Interest	1,905,684	3,392,000	3,387,000	8,500
Total Non-Operating Revenues	<u>\$ 4,753,304</u>	<u>\$ 6,281,000</u>	<u>\$ 6,277,000</u>	<u>\$ 2,896,500</u>
<u>Expenditures by Division:</u>				
Planning	\$ 5,257,118	\$ 11,181,459	\$ 5,393,000	\$ 7,290,000
Total Non-Operating Expenditures	<u>\$ 5,257,118</u>	<u>\$ 11,181,459</u>	<u>\$ 5,393,000</u>	<u>\$ 7,290,000</u>
To (From) Reserve Balances	<u>\$ (503,814)</u>	<u>\$ (4,900,459)</u>	<u>\$ 884,000</u>	<u>\$ (4,393,500)</u>
 <u>Expenditures by Type:</u>				
AB2766 DMV Grants - Current Year	\$ 37,238	\$ 1,600,000	\$ 300,000	\$ 1,200,000
AB2766 DMV Grants - Prior Year	1,408,952	3,012,658	1,000,000	1,600,000
Moyer Grants	824,062	1,100,000	433,000	695,000
AB923 Grants	2,110,012	1,200,000	900,000	1,200,000
School Bus Grants	856,354	4,250,801	2,750,000	2,500,000
Woodstove Changeout Grants	20,500	-	-	75,000
Public Education Grants	-	18,000	10,000	20,000
Total Non-Operating Expenditures	<u>\$ 5,257,118</u>	<u>\$ 11,181,459</u>	<u>\$ 5,393,000</u>	<u>\$ 7,290,000</u>

Monterey Bay Unified Air Pollution Control District Funds Relationships to Divisions

Division/Program	Funded By				
	General	AB2766	Moyer	School Bus	AB923
Administrative					
District Boards	X				
Finance	X	X			
Operations	X	X			
Information Systems	X	X			
Public Education		X			
Engineering					
Permitting	X				
Title V	X				
Source Testing	X				
Rule Development	X				
Compliance					
Permitting	X				
Title V	X				
Asbestos	X				
Complaints	X				
Burn Program	X				
Air Monitoring					
General Air Monitoring	X	X			
PM 2.5 Monitoring	X				
Planning					
Planning & Grant Programs	X	X			X
Moyer Program			X		
School Bus Program				X	

The District's finances are reported in funds. The table above portrays the District's divisions and programs and how the programs are funded. Below is a brief description of each fund:

General - Funds collected from permit fees, special fees, penalties, special contracts and other revenue.

AB2766 - DMV Fees collected from the \$4.00 per vehicle registration surcharge program.

Moyer - The Carl Moyer Grant program established by the California Air Resources Board as an emission-reduction incentive program administered by air districts.

School Bus - Grant program known as the Lower-Emission School Bus Program (LESBP) funded by proceeds from the sale of state Proposition 1B bonds. Grants are made for replacement and retrofitting of school buses.

AB923 - DMV Fees collected from the \$2.00 per vehicle registration surcharge program.

General Fund Budget Fiscal Year 2011-12

	ACTUALS FY 09-10	REVISED BUDGET FY 10-11	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12
<u>General Fund Revenues</u>				
EPA Grants	\$ 287,808	\$ 353,000	\$ 376,700	\$ 350,000
Permit Fees	3,181,880	2,700,500	2,728,350	2,865,790
Special Fees	530,780	536,000	526,000	546,100
Penalties and Fines	166,779	105,000	155,000	60,000
CARB Subvention	182,245	190,000	182,381	185,000
City and County Contributions	174,483	176,288	176,288	169,990
Contract Revenues	148,177	117,441	117,441	117,000
Other Revenues	140,139	155,650	141,900	144,350
Interest Income	169,226	76,500	50,500	68,000
Total General Fund Revenues	<u>\$ 4,981,517</u>	<u>\$ 4,410,379</u>	<u>\$ 4,454,560</u>	<u>\$ 4,506,230</u>
<u>Expenditures by Division:</u>				
Administrative	\$ 1,496,484	\$ 3,775,123	\$ 3,699,367	\$ 1,588,065
Air Monitoring	181,756	195,760	175,922	231,535
Compliance	1,281,254	1,306,865	1,295,983	1,242,111
Engineering	1,319,239	1,330,622	1,271,114	1,144,795
Planning	172,720	152,809	148,174	299,724
Total General Fund Expenditures	<u>\$ 4,451,453</u>	<u>\$ 6,761,179</u>	<u>\$ 6,590,560</u>	<u>\$ 4,506,230</u>
Surplus (Deficit)	<u>\$ 530,064</u>	<u>\$ (2,350,800)</u>	<u>\$ (2,136,000)</u>	<u>\$ (0)</u>
 <u>Expenditures by Type:</u>				
Salaries and Benefits	\$ 3,431,835	\$ 3,380,657	\$ 3,328,700	\$ 3,336,014
Maintenance, Equipment, and Supplies	201,661	266,473	214,231	269,423
Building Payments	362,004	2,474,215	2,474,214	-
Legal and Professional Services	228,220	275,840	252,816	331,544
Utilities & Office Rent	83,414	83,683	84,515	92,200
Insurance	67,465	70,850	70,000	68,800
Training, Travel, District Board Expenses	40,070	87,671	72,652	102,499
Fixed Assets	23,562	108,800	80,000	216,270
Other	13,222	12,990	13,432	89,480
Total General Fund Expenditures	<u>\$ 4,451,453</u>	<u>\$ 6,761,179</u>	<u>\$ 6,590,560</u>	<u>\$ 4,506,230</u>

AB2766 Fund Budget Fiscal Year 2011-12

	ACTUALS FY 09-10	REVISED BUDGET FY 10-11	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12
<u>AB2766 Fund Revenues</u>				
AB2766 DMV Fees-Operating	\$ 1,343,638	\$ 1,450,000	\$ 1,450,000	\$ 1,465,000
AB2766 DMV Fees-Non-Operating	1,015,186	950,000	950,000	950,000
AB2766 Fund Interest Income	80,560	55,000	35,000	35,000
Total AB2766 Fund Revenues	<u>\$ 2,439,384</u>	<u>\$ 2,455,000</u>	<u>\$ 2,435,000</u>	<u>\$ 2,450,000</u>
<u>Expenditures by Division:</u>				
Administrative	\$ 385,282	\$ 494,367	\$ 431,366	\$ 530,834
Air Monitoring	586,774	579,454	469,302	677,653
Compliance	-	-	-	-
Engineering	-	-	-	-
Planning	1,708,274	5,172,062	1,823,332	3,331,432
Total AB2766 Fund Expenditures	<u>\$ 2,680,330</u>	<u>\$ 6,245,883</u>	<u>\$ 2,724,000</u>	<u>\$ 4,539,919</u>
Surplus (Deficit)	<u>\$ (240,946)</u>	<u>\$ (3,790,883)</u>	<u>\$ (289,000)</u>	<u>\$ (2,089,919)</u>
<u>Expenditures by Type:</u>				
Salaries and Benefits	\$ 864,588	\$ 1,048,690	\$ 1,035,900	\$ 1,082,867
Maintenance, Equipment, and Supplies	93,011	126,982	90,376	162,132
Building Payments	84,641	-	-	-
Legal and Professional Services	68,719	209,110	149,887	171,636
Utilities & Office Rent	46,234	52,998	51,300	40,425
Insurance	15,825	18,000	18,000	17,200
Training, Travel, District Board Expenses	11,435	36,705	31,398	44,766
Fixed Assets	46,932	119,840	35,000	198,643
Grants-Public Educations	-	18,000	10,000	20,000
Grants-AB2766 (Current & Prior Years)	1,446,190	4,612,658	1,300,000	2,800,000
Other	2,755	2,900	2,139	2,250
Total AB2766 Fund Expenditures	<u>\$ 2,680,330</u>	<u>\$ 6,245,883</u>	<u>\$ 2,724,000</u>	<u>\$ 4,539,919</u>

Moyer Fund Budget Fiscal Year 2011-12

	<u>ACTUALS</u> FY 09-10	<u>REVISED</u> <u>BUDGET</u> FY 10-11	<u>ESTIMATED</u> <u>ACTUALS</u> FY 10-11	<u>ADOPTED</u> <u>BUDGET</u> FY 11-12
<u>Moyer Fund Revenues</u>				
Moyer Grant-Non Operating	\$ 655,970	\$ 775,000	\$ 786,000	\$ 775,000
Moyer Grant - Operating	86,330	86,000	78,015	86,000
Moyer Interest	11,022	8,000	4,000	5,000
Total Moyer Fund Revenues	<u>\$ 753,322</u>	<u>\$ 869,000</u>	<u>\$ 868,015</u>	<u>\$ 866,000</u>
 <u>Expenditures by Division:</u>				
Planning	\$ 962,386	\$ 1,114,858	\$ 443,015	\$ 767,060
Total Moyer Fund Expenditures	<u>\$ 962,386</u>	<u>\$ 1,114,858</u>	<u>\$ 443,015</u>	<u>\$ 767,060</u>
Surplus (Deficit)	<u>\$ (209,064)</u>	<u>\$ (245,858)</u>	<u>\$ 425,000</u>	<u>\$ 98,940</u>
 <u>Expenditures by Type:</u>				
Salaries and Benefits	\$ 121,085	\$ 10,608	\$ 9,850	\$ 71,710
Supplies and Services	17,239	4,250	165	350
Grants	824,062	1,100,000	433,000	695,000
Total Moyer Fund Expenditures	<u>\$ 962,386</u>	<u>\$ 1,114,858</u>	<u>\$ 443,015</u>	<u>\$ 767,060</u>

School Bus Fund Budget Fiscal Year 2011-12

	<u>ACTUALS</u> FY 09-10	<u>REVISED</u> <u>BUDGET</u> FY 10-11	<u>ESTIMATED</u> <u>ACTUALS</u> FY 10-11	<u>ADOPTED</u> <u>BUDGET</u> FY 11-12
<u>School Bus Fund Revenues</u>				
School Bus Grants-Non Operating	\$ 1,878,065	\$ 3,377,000	\$ 3,377,000	\$ -
School Bus Grants - Operating	22,400	120,348	120,348	-
School Bus Interest	27,619	15,000	10,000	8,500
Total School Bus Fund Revenues	<u>\$ 1,928,084</u>	<u>\$ 3,512,348</u>	<u>\$ 3,507,348</u>	<u>\$ 8,500</u>
<u>Expenditures by Division:</u>				
Planning	\$ 905,522	\$ 4,341,603	\$ 2,839,348	\$ 2,516,802
Total Schl Bus Fund Expenditures	<u>\$ 905,522</u>	<u>\$ 4,341,603</u>	<u>\$ 2,839,348</u>	<u>\$ 2,516,802</u>
Surplus (Deficit)	<u>\$ 1,022,562</u>	<u>\$ (829,255)</u>	<u>\$ 668,000</u>	<u>\$ (2,508,302)</u>
<u>Expenditures by Type:</u>				
Salaries and Benefits	\$ 49,029	\$ 90,802	\$ 89,300	\$ 16,783
Supplies and Services	139	-	48	19
Grants	856,354	4,250,801	2,750,000	2,500,000
Total Schl Bus Fund Expenditures	<u>\$ 905,522</u>	<u>\$ 4,341,603</u>	<u>\$ 2,839,348</u>	<u>\$ 2,516,802</u>

AB923 Fund Budget Fiscal Year 2011-12

	<u>ACTUALS</u> FY 09-10	<u>REVISED</u> <u>BUDGET</u> FY 10-11	<u>ESTIMATED</u> <u>ACTUALS</u> FY 10-11	<u>ADOPTED</u> <u>BUDGET</u> FY 11-12
<u>AB923 Fund Revenues</u>				
AB923 Fees/ - Operating	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
AB923 Fees/Interest -Non-Operating	1,119,413	1,140,000	1,140,000	1,140,000
AB923 Fund Interest Income	46,029	16,000	10,000	18,000
Total AB923 Fund Revenues	<u>\$ 1,225,442</u>	<u>\$ 1,216,000</u>	<u>\$ 1,210,000</u>	<u>\$ 1,218,000</u>
<u>Expenditures by Division:</u>				
Planning	\$ 2,139,565	\$ 1,236,635	\$ 936,000	\$ 1,212,508
Total AB923 Fund Expenditures	<u>\$ 2,139,565</u>	<u>\$ 1,236,635</u>	<u>\$ 936,000</u>	<u>\$ 1,212,508</u>
Surplus (Deficit)	<u>\$ (914,123)</u>	<u>\$ (20,635)</u>	<u>\$ 274,000</u>	<u>\$ 5,492</u>
<u>Expenditures by Type:</u>				
Salaries and Benefits	\$ 29,553	\$ 36,635	\$ 35,900	\$ 12,508
Grants-AB923	2,110,012	1,200,000	900,000	1,200,000
Total AB923 Fund Expenditures	<u>\$ 2,139,565</u>	<u>\$ 1,236,635</u>	<u>\$ 936,000</u>	<u>\$ 1,212,508</u>

**Monterey Bay Unified
Air Pollution Control District
Expenditures by Program - All Funds**

	ACTUALS FY 09-10	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12
Support and Operations (1)	\$ 1,839,848	\$ 3,992,374	\$ 1,941,381
Education	41,918	138,359	177,517
Permitting	1,860,282	1,762,275	1,512,828
Title V	85,296	144,500	229,578
Source Testing	88,633	88,150	66,792
AB 2588	1,488	1,564	1,500
Rule Development	55,866	62,900	62,246
Complaints	143,451	124,900	123,881
Asbestos	266,243	287,908	305,276
Burn	99,234	94,900	84,805
Air Monitoring General (2)	161,404	145,422	203,388
Air Monitoring AB2766 (2)	586,774	469,302	677,653
Air Monitoring PM 2.5	20,352	30,500	28,147
Planning General (3)	172,720	148,174	299,724
Planning AB2766 (4)	1,708,274	1,823,332	3,331,432
AB 923 Grant Program (4)	2,139,565	936,000	1,212,508
Moyer Grant Program (4)	962,386	443,015	767,060
School Bus Program (4)	905,522	2,839,348	2,516,802
Total-All Programs	\$ 11,139,256	\$ 13,532,923	\$ 13,542,519

Notes:

- 1) Support & Operations for FY 2010-11 includes \$2.5 million bond debt payoff.
- 2) Air Monitoring General & AB2766 Fund FY 2011-12 includes approximately \$203,000 for fixed assets.
- 3) Planning General in FY 2011-12 includes \$75,000 for Woodstove Changeout grants.
- 4) Grant programs for FY 2011-12 assume that prior year's grants are paid in full during the fiscal year.

ADMINISTRATIVE DIVISION

Under two programs, Support and Operations and Public Education, the Division performs the following functions:

- District Boards
- General Operations, including building and vehicle maintenance
- Finance and Accounting
- Personnel Administration
- Risk Management
- Information System Services
- Public Education

The Administrative Division consists of the Air Pollution Control Officer (APCO), a Deputy APCO, an Administrative Services Manager, an Executive Assistant to the APCO/Clerk of the Boards, an Administrative Services Assistant, a Senior Fiscal Assistant, a Computer Systems Analyst (new position in FY 2011-12), a Senior Administrative Assistant, and an Office Assistant.

	ACTUALS FY 09-10	REVISED BUDGET FY 10-11	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12
<i>Expenditures by Type:</i>				
Salaries and Benefits	\$ 758,157	\$ 739,290	\$ 738,400	\$ 938,818
Maintenance, Equipment, and Supplies	235,207	298,885	248,035	313,705
Building Payments	446,645	2,474,215	2,474,214	-
Legal and Professional Services	235,219	312,400	303,600	379,800
Utilities & Office Rent	92,141	95,800	89,400	88,275
Insurance	83,290	88,850	88,000	86,000
Training, Travel, District Board Expenses	31,107	68,050	64,084	80,300
Fixed Assets	-	174,000	115,000	212,000
Other	-	18,000	10,000	20,000
Totals	\$ 1,881,766	\$ 4,269,490	\$ 4,130,733	\$ 2,118,898

AIR MONITORING DIVISION

The Air Monitoring Division performs the following functions:

- Ambient Air Monitoring from stations in Salinas, Davenport, Hollister, Santa Cruz, King City, and Carmel Valley
- Meteorological Monitoring
- Enforcement Monitoring in response to complaints

The Air Monitoring Division consists of one Supervising Air Monitoring Specialist, three Air Monitoring Specialists II, and an Air Monitoring Technical Assistant.

	ACTUALS FY 09-10	REVISED BUDGET FY 10-11	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12
<i>Expenditures by Type:</i>				
Salaries and Benefits	\$ 593,894	\$ 574,683	\$ 545,200	\$ 561,570
Maintenance, Equipment, and Supplies	46,269	66,860	33,876	83,180
Professional Services	26,092	31,650	19,200	22,800
Utilities & Office Rent	37,507	40,881	44,712	29,925
Training & Travel	3,817	6,500	2,236	8,800
Fixed Assets	60,951	54,640	-	202,913
Totals	\$ 768,530	\$ 775,214	\$ 645,224	\$ 909,188

COMPLIANCE DIVISION

The Compliance Division performs the following major functions:

- Enforcement of all applicable local, state, and federal laws and regulations in the District
- Burn Program for open and prescribed burns
- Compliance Assistance Program to ease and facilitate compliance by regulated sources
- Asbestos Program to enforce federal NESHAP regulations

The Compliance Division is comprised of 9 staff, including: a Supervising Inspector, a Senior Administrative Assistant, five Field Inspectors, and one Senior and one Field Inspector responsible for the asbestos program.

	ACTUALS FY 09-10	REVISED BUDGET FY 10-11	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12
<i>Expenditures by Type:</i>				
Salaries and Benefits	\$ 1,229,852	\$ 1,232,139	\$ 1,239,650	\$ 1,160,536
Maintenance, Equipment, and Supplies	14,390	19,700	21,750	22,900
Utilities & Office Rent	-	-	1,283	13,825
Legal and Professional Services	21,823	27,000	11,000	16,500
Training & Travel	5,646	28,026	22,300	28,350
Fixed Assets	9,543	-	-	-
Totals	\$ 1,281,254	\$ 1,306,865	\$ 1,295,983	\$ 1,242,111

ENGINEERING DIVISION

The Engineering Division performs the following major functions:

- Permitting to ensure that businesses comply with air quality control requirements
- Rule Development including proposed regulations and regulatory changes
- Toxics Program
- Source Testing of stack emissions
- Technical Assistance including review of federal and state programs and emission inventory

The Engineering Division staff consists of a Supervising Engineer and four Permit Engineers, one 75% Engineer whose position is split with Emission Inventory in the Planning Division, a Source Test Coordinator, and an Administrative Assistant.

	ACTUALS FY 09-10	REVISED BUDGET FY 10-11	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12
<i>Expenditures by Type:</i>				
Salaries and Benefits	\$ 1,288,331	\$ 1,281,822	\$ 1,234,750	\$ 1,075,270
Maintenance, Equipment, and Supplies	11,464	19,200	10,125	18,800
Legal and Professional Services	9,353	13,800	14,400	24,500
Training & Travel	8,603	14,300	10,275	24,725
Other	1,488	1,500	1,564	1,500
Totals	\$ 1,319,239	\$ 1,330,622	\$ 1,271,114	\$ 1,144,795

PLANNING DIVISION

The Planning Division performs the following functions:

- Preparation of Federal and State regional air quality plans
- Development of Emission Inventories from stationary, area, and mobile sources
- Analysis of air quality problems
- CEQA guidance to Lead Agencies, consultants, and others
- Grant and contractual programs including AB2766 (DMV Fees) Grant Program, Carl Moyer Memorial Program, School Bus Retrofit & Replacement Programs, and Fort Ord Burn Program
- Educational programs (*Way to Go!*) for teachers, students, and the general public

The Planning Division consists of one Supervising Planner, two Air Quality Planners III, an Air Quality Planner II, an Air Quality Planner I, a Senior Administrative Assistant, and an Engineer (25%).

	ACTUALS FY 09-10	REVISED BUDGET FY 10-11	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12
<i>Expenditures by Type:</i>				
Salaries and Benefits	\$ 625,856	\$ 739,458	\$ 741,650	\$ 783,687
Maintenance, Equipment, and Supplies	2,064	3,950	5,141	8,569
Legal and Professional Services	21,222	100,100	54,503	59,580
Utilities & Office Rent	-	-	420	600
Training & Travel	2,707	11,000	5,155	5,090
Grants-AB2766	1,446,190	4,612,658	1,300,000	2,800,000
Grants-Moyer	824,062	1,100,000	433,000	695,000
Grants-School Bus	856,354	4,250,801	2,750,000	2,500,000
Grants-AB923	2,110,012	1,200,000	900,000	1,200,000
Grants-Woodstove Changeouts	-	-	-	75,000
Totals	<u>\$ 5,888,467</u>	<u>\$ 12,017,967</u>	<u>\$ 6,189,869</u>	<u>\$ 8,127,526</u>

**Fixed Assets
Adopted Budget
FY 2011-12**

Description	Estimated Cost
HVAC System for District's headquarters	\$ 150,000
Information Systems Application Server	12,000
Database System	<u>50,000</u>
Subtotal - Administrative Division Fixed Assets	<u>\$ 212,000</u>
Vehicle Replacement	\$ 30,000
Air Monitoring Equipment (for PM 2.5 monitoring)	97,252
Air Monitoring Data Acquisition System	50,661
Air Monitoring Shelter Replacement-King City Station	<u>25,000</u>
Subtotal - Air Monitoring Division Fixed Assets	<u>\$ 202,913</u>
Grand Totals	<u><u>\$ 414,913</u></u>

FUND BALANCES

Fund Balances

	GENERAL FUND			AB2766 FUND			AB923 FUND			Moyer Fund			School Bus Fund		
	ACTUALS FY 09-10	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12	ACTUALS FY 09-10	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12	ACTUALS FY 09-10	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12	ACTUALS FY 09-10	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12	ACTUALS FY 09-10	ESTIMATED ACTUALS FY 10-11	ADOPTED BUDGET FY 11-12
Beginning Fund Balance, July 1st	\$ 9,982,760	\$ 10,512,824	\$ 8,376,824	\$ 4,952,296	\$ 4,711,350	\$ 4,422,350	\$ 2,855,666	\$ 1,941,543	\$ 2,215,543	\$ 624,041	\$ 414,977	\$ 839,977	\$ 1,746,570	\$ 2,769,132	\$ 3,437,132
Revenues	4,981,517	4,454,560	4,506,230	2,439,384	2,435,000	2,450,000	1,225,442	1,210,000	1,218,000	753,322	868,015	866,000	1,928,084	3,507,348	8,500
Expenditures (2)	(4,451,453)	(6,590,560)	(4,506,230)	(2,680,330)	(2,724,000)	(4,539,919)	(2,139,565)	(936,000)	(1,212,508)	(962,386)	(443,015)	(767,060)	(905,522)	(2,839,348)	(2,516,802)
Net Increase (Decrease) in Fund Balance	\$ 530,064	\$ (2,136,000)	\$ -	\$ (240,946)	\$ (289,000)	\$ (2,089,919)	\$ (914,123)	\$ 274,000	\$ 5,492	\$ (209,064)	\$ 425,000	\$ 98,940	\$ 1,022,562	\$ 668,000	\$ (2,508,302)
Projected Ending Fund Balance, June 30th	\$ 10,512,824	\$ 8,376,824	\$ 8,376,824	\$ 4,711,350	\$ 4,422,350	\$ 2,332,431	\$ 1,941,543	\$ 2,215,543	\$ 2,221,035	\$ 414,977	\$ 839,977	\$ 938,917	\$ 2,769,132	\$ 3,437,132	\$ 928,830
Reserves & Unreserved Fund Balance:															
Bond Reserve	\$ 488,463														
Reserved for Grants				\$ 3,894,598	\$ 3,500,000	\$ 1,800,000	\$ 1,941,543	\$ 2,215,543	\$ 2,221,035	\$ 414,977	\$ 839,977	\$ 938,917	\$ 2,769,132	\$ 3,437,132	\$ 928,830
Designated for Economic Uncertainties (3)	\$ 1,565,000	\$ 1,565,000													
Designated for Building & Facilities (3)	1,000,000	1,000,000													
Designated for Vehicles & Equipment (3)	100,000	100,000													
Designated for Other Post Employment Benefits (OPEB) (3)	860,000	860,000													
Other Designations				348,335	348,335	348,335									
Unreserved Fund Balance	10,024,361	4,851,824	4,851,824	468,417	574,015	184,096									
Projected Total-Reserved & Unreserved Fund Balance	\$ 10,512,824	\$ 8,376,824	\$ 8,376,824	\$ 4,711,350	\$ 4,422,350	\$ 2,332,431	\$ 1,941,543	\$ 2,215,543	\$ 2,221,035	\$ 414,977	\$ 839,977	\$ 938,917	\$ 2,769,132	\$ 3,437,132	\$ 928,830

Notes:

- 1) Final School Bus grant revenues received from the State in FY 2010-11. FY 2011-12 revenues are interest income only.
- 2) General Fund Expenditures for FY 2010-11 includes \$2.5 million bond payoff in August 2010.
- 3) General Fund designations based on new reserve policy adopted by Board of Directors on May 18, 2011.

RESOLUTION

RESOLUTION NO.11-019

**BEFORE THE AIR POLLUTION CONTROL BOARD OF THE
MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT**

Adopt the FY 11-12 Budget in the Amount of \$13,542,519;)
Authorize the Purchase of Specified Fixed Assets; and)
Approve Direction to Staff for Development of)
Future District Budgets.....)

BE IT RESOLVED, a budget figure in the amount of \$13,542,519 for the FY 11-12 is hereby adopted for the Monterey Bay Unified Air Pollution Control District and the Air Pollution Control Officer is hereby directed to implement the Budget accordingly.

BE IT FURTHER RESOLVED, the Air Pollution Control Officer is authorized and hereby directed to negotiate and sign the final supplemental applications for potential Federal grant and State subvention funds for FY 11-12.

BE IT FURTHER RESOLVED, the Air Pollution Control Officer is hereby authorized to purchase the fixed assets included in the budget at costs not to exceed funds in the total fixed asset account.

BE IT FURTHER RESOLVED, this Board directs staff to develop future budgets recognizing a consistent index of inflation. As needed, the Budget will be prepared for the Board's consideration using the San Francisco-Oakland-San Jose Consumer Price Index as available to adjust general regulatory fees.

PASSED AND ADOPTED this 15th day of June, 2011, upon motion of Director Storey, seconded by Director McShane, and carried by the following vote, to wit:

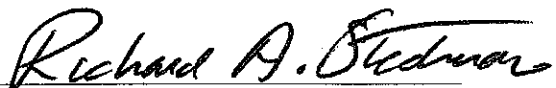
AYES: Directors Bilich, Calcagno, Coonerty, Garcia, Ledesma, McShane, Muenzer, Parker, Salinas and Storey.

NOES: None.

ABSENT: Director Pirie.

I hereby certify that the foregoing is a true and correct Resolution as duly adopted by the Board of Directors of the Monterey Bay Unified Air Pollution Control District on June 15, 2011.

By: 
Ann O'Rourke, Executive Assistant

Approved: 
Richard A. Stedman, APCO

GLOSSARY

GLOSSARY OF TERMS & ACRONYMS

AB2766 Fees: Department of Motor Vehicle (DMV) surcharge fees collected through California's vehicle registration program, pursuant to the 1990 California Assembly Bill (AB) 2766. The fee collected is \$4.00 per vehicle.

AB923 Fees: Department of Motor Vehicle (DMV) surcharge fees collected through California's vehicle registration program, pursuant to the 2004 California Assembly Bill (AB) 923. The fee collected is \$2.00 per vehicle.

APCO: Air Pollution Control Officer who serves as executive director for the District.

CARB Subvention: Funds provided to the District pursuant to Section 39800 et seq. of the California Health and Safety Code. Subvention funds are provided to districts of up to \$1 for every dollar budgeted, as long as the subvention does not exceed \$.23 per capita.

CITY AND COUNTY CONTRIBUTIONS: Each city and county in the District's Tri-County jurisdiction contributes \$.23 per capita to the District based on a Unification Agreement. The contributions are paid in lieu of each city and county creating and maintaining its own air quality program.

EPA: Environmental Protection Agency, a federal agency whose mission is to protect human health and safeguard the environment. The District receives funding from the EPA.

FUND: Can be thought of as a separate set of books for a specific purpose.

FUND BALANCE: The excess of assets over liabilities; a negative fund balance is sometimes call a deficit.

GENERAL FUND: Consists of all District revenue and matching expenditures except that which is restricted to specific use by statute or Board action.

NON-OPERATING BUDGET: Consists of revenue collected from the State and passed on to other entities in the form of grants for emission reducing projects.

OPERATING BUDGET: Primarily uses the General Fund to pay for all expenditures incurred in the day-to-day operations of the District.

PM: Particulate matter, a criteria pollutant.

PROGRAM: Categories of services or activities the District engages in.

TITLE V Program: Title V of the Federal Clean Air Act requires the collection annual federal permit fees for stationary sources based on annual emissions. This program generally applies to the District's major sources.

