

**MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT**

**BOARD OF DIRECTORS MEETING**

**NEAL COONERTY, CHAIR**

**WEDNESDAY, FEBRUARY 19, 2014 – 1:30 P.M.**

**24580 Silver Cloud Court, Board Room, 3rd Floor, Monterey, California**

**AGENDA**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ELECTION OF 2014 BOARD CHAIR AND VICE CHAIR

5. [APPROVE 2014 MEETING SCHEDULE](#)

6. PUBLIC COMMENT PERIOD – Any person may address the Board during Public Comment Period. Comments must be addressed directly to the Board, should not exceed three minutes, must be directed to an item not on today's agenda, and should be within the jurisdiction of the Board. Board Members will not take action or respond to any public comments presented, but may choose to follow up at a time, either individually or on a subsequent agenda. Comments to staff must be made through the Board who will then direct staff as it deems appropriate. Copies of materials must number no less than twelve and given to the Clerk for distribution.

7. COMMENTS AND REFERRALS FROM CHAIR AND BOARD MEMBERS

8. REPORTS BY COMMITTEE CHAIRS ON COMMITTEE MEETINGS

a. Budget, Personnel, and Nominating Committee

b. Advisory Committee

9. REPORT FROM AIR POLLUTION CONTROL OFFICER

**CONSENT AGENDA**

The Consent Agenda consists of items considered routine and/or noncontroversial. One motion will cover all items on the Consent Agenda and authorize the recommended actions. Board Members, staff or member of the audience may request an item or items be pulled for further discussion at which time the Board may determine to consider that item separately from the Consent Agenda.

10. [Accept and File Summary of Actions for the December 18, 2013 Board of Directors Meeting](#)

Reference: Ann O'Rourke, Executive Assistant

Recommended Action: Approve summary of actions.

11. [Accept and File Budget to Actual Report for Seven Months Ended January 31, 2014](#)

Reference: Joyce Giuffre, Administrative Services Manager

Recommended Action: Accept and file report.

12. [Accept and File Report on Daily Eight-Hour Peak Ozone Concentrations, Hourly Peak Ozone Concentrations, PM2.5 and PM10](#)

[Air Monitoring Data for Month of December 2013](#)

Reference: Amy Clymo, Supervising Planner

Recommended Action: Accept and file report.

13. [Accept and File Report on Daily Eight-Hour Peak Ozone Concentrations, Hourly Peak Ozone Concentrations, PM2.5 and PM10](#)

[Air Monitoring Data for Month of January 2014](#)

Reference: Amy Clymo, Supervising Planner

Recommended Action: Accept and file report.

14. [Accept and File Compliance Division Activity Report for Month of November and December 2013](#)

Reference: Teresa Sewell, Supervising Inspector Compliance Division

Recommended Action: Accept and file report.

15. [Accept and File Report of Summary of Mutual Settlement Program Actions for Months of December 2013 and January 2014](#)

Reference: Teresa Sewell, Supervising Inspector Compliance Division

Recommended Action: Accept and file report.

16. [Accept and File Engineering Division Activity Report for the Months of November and December 2013](#)

Reference: Gregory L. Chee, Supervising Air Quality Engineer, Engineering Division

Recommended Action: Accept and file report.

17. [Authorize the Air Pollution Control Officer \(APCO\) to Sign a Letter of Intent Between Monterey Bay Unified Air Pollution](#)

[Control District \(MBUAPCD\) and Association of Monterey Bay Area Governments \(AMBAG\) Regarding AMBAG's Interest in](#)

Leasing Office Space in MBUAPCD's Building and Direct APCO to Begin Negotiations with AMBAG's Executive Director and Report to Board Periodically on Status of Negotiations

Reference: Richard Stedman, APCO

Recommended Action: Authorize APCO to sign letter of intent and further direct APCO to begin negotiations and provide periodic status updates to Board.

18. Adopt a Resolution Declaring that Volunteers, Work-Study, and Interns Shall Be Deemed to Be Employees of the District for the Purpose of Providing Workers' Compensation Coverage for Said Volunteers, Work-Study, and Interns While Providing Their Services

Reference: Joyce Giuffre, Administrative Services Manager

Recommended Action: Adopt the resolution.

19. Adopt a Resolution Approving Fiscal Year 2013-14 Budget Revisions per Attached Schedule A

Reference: Joyce Giuffre, Administrative Services Manager

Recommended Action: Adopt the resolution.

20. Approve Appointment of a Public Member to Fill a Vacancy on Hearing Board per Recommendation of Budget, Personnel and Nominating Committee

Reference: Richard Stedman, APCO

Recommended Action: Approve appointment.

21. Approve Out-of-State Travel Request for Supervising Planner

Reference: Richard Stedman, APCO

Recommended Action: Approve.

## **REGULAR AGENDA**

22. Receive Cost of Services Study report from Matrix Consulting Group

Reference: Joyce Giuffre, Administrative Services Manager

Recommended Action: Receive report.

23. Consider Adoption of a Resolution Approving Proposed Revisions to District Rule 438 (Open Outdoor Fires)

Reference: Amy Clymo, Supervising Planner

Recommended Action: Adopt the resolution.

24. Receive a Presentation on San Lorenzo Valley Smoke Management and Provide Possible Direction to Staff

Reference: Amy Clymo, Supervising Planner

Recommended Action: Receive the presentation.

#### **CLOSED SESSION**

25. The Board will meet in Closed Session pursuant to Government Code section 54950, relating to the following item(s):

a. Pursuant to Government Code section 54957.6, the Board will confer with its labor negotiator in closed session regarding meet and confer issues.

District Representatives: Joyce Giuffre, District Administrative Services Manager; and

Janet Holmes, Deputy County Counsel, Monterey County

Employee Organization: SEIU Local 521

26. Adjournment

**NEXT REGULAR SCHEDULED MEETING IS MARCH 19, 2014**

This meeting is open to the public and all interested persons are welcome to attend. MBUAPCD does not discriminate against individuals with disabilities and meetings are held in accessible facilities. To request an accommodation or alternative format under the Americans with Disabilities Act for meetings, events or printed materials, please call (831) 647-9411 or fax a request to (831) 647-8501.