



BOARD OF DIRECTORS

SIMON SALINAS, CHAIR

WEDNESDAY, AUGUST 19, 2015 – 1:30 P.M.

24580 Silver Cloud Court, Board Room, 3rd Floor, Monterey, California

SUMMARY OF ACTIONS

1. CALL TO ORDER – **The meeting was called to order by Chair Salinas at 1:33 pm.**
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

<u>Present</u>		<u>Absent</u>
Simon Salinas, Chair	Jerry Muenzer	Zach Friend
Steve McShane, Vice Chair	John Phillips	Fred Ledesma
Greg Caput (alternate for Friend)	Ken Talmage	Jane Parker
Ryan Coonerty	Michael Termini	
Robert Lund		
4. PRESENTATION TO THE BOARD
 - a. (Invited) Presentation by Department of Pesticide Regulation Regarding Pesticide Levels Near Monterey County Schools
The presenter was unable to attend; item will be rescheduled.
5. PUBLIC COMMENT PERIOD – **None.**
6. COMMENTS AND REFERRALS FROM CHAIR AND BOARD MEMBERS
 - **Director Talmage** expressed appreciation to Richard Stedman, APCO, for his assistance at Carmel City Council meetings regarding recreational fires on Carmel Beach.
7. REPORTS BY COMMITTEE CHAIRS ON COMMITTEE MEETINGS
 - i) Budget, Personnel, and Nominating Committee
 - b. **Director Muenzer, Committee Chair, reported on the meeting held prior to the Board meeting.**
 - i) Advisory Committee
 - c. **The Committee did not meet in August.**
8. REPORT FROM AIR POLLUTION CONTROL OFFICER
Richard Stedman, APCO, reported on the following:
 - Staff has been relocated to temporary location at MBEST facility in Marina for duration of remodel of second floor. The goal is to completed and moved back by end of the year.

- EPA just announced new rules affecting oil and gas plants to reduce methane emissions.
- City of Carmel has placed a 45 day moratorium on weekend beach fires until the Coastal Commission processes the appeal of their program to reduce fires on the beach. (Director Talmage noted that at the end of the 45 day moratorium the city council will vote on extending it for a year.)
- Now it appears that residents of Del Monte Beach in Monterey will be petitioning the District to ban fires on their beach.
- District has Released Carl Moyer Grant ranking list.
- Woodstove change out program will begin soon.
- Will be meeting with Real Estate Association in Santa Cruz to discuss point of sale woodstove change out rule.
- Conducted interviews for Engineer Position and will be making an offer soon; will be holding interviews for Inspector position opening in the next few weeks.
- District will have a booth at the National Drive Electric Vehicle Day event at Capitola Mall on September 20 from noon to 4:00pm.
- District Air Expressions grant program for high school and college students will launch by the end of the month.
- APCO provided a report on his two trips to China to present at air quality conventions.

CONSENT AGENDA

Upon motion of Director Muenzer and seconded by Director Phillips, the Board unanimously moved approval of the Consent Agenda items.

9. **Accepted and Filed** Summary of Actions for the June 17, 2015 Board of Directors Meeting
10. **Accepted and Filed** Summary of Actions for the July 7, 2015 Board of Directors Special Meeting
11. **Accepted and Filed** Budget to Actual Report for Year Ended June 30, 2015
12. **Accepted and Filed** Report on Daily Eight-Hour Peak Ozone Concentrations, Hourly Peak Ozone Concentrations, PM2.5 and PM10 Air Monitoring Data for the Month of June 2015
13. **Accepted and Filed** Report on Daily Eight-Hour Peak Ozone Concentrations, Hourly Peak Ozone Concentrations, PM2.5 and PM10 Air Monitoring Data for the Month of July 2015
14. **Accepted and Filed** Report of Summary of Mutual Settlement Program Actions for June/July 2015
15. **Accepted and Filed** Compliance Division Activity Report for Months of May and June 2015
16. **Accepted and Filed** Engineering Division Activity Report for Months of June and July 2015
17. **RESOLUTION 15-012: Adopted** a Resolution Authorizing the Administrative Services Manager to Declare Certain Items Located at the District Office As Surplus and Authorizing the Disposition, Sale or Donation of Surplus Items

18. **RESOLUTION 15-013: Adopted** a Resolution Adopting an Amendment to the Monterey Bay Unified Air Pollution Control District Flexible Benefits Plan Effective August 1, 2015 to Reflect Changes to Nondiscrimination Requirements of the Plan
19. **Approved** Appointments to the District's Advisory Committee:
- a. Director Fred Ledesma's reappointment of Scott Storm; and
 - b. Director Michael Termini's appointment of Matt Farrell
20. **Approved** staff recommendation of the following actions to be taken by the Board of Directors:
- a. Award a contract to Insul-Flow, Inc., the lowest responsible and responsive bidder for the District's floor leveling project, with the base bid amount of \$81,975;
 - b. Approve the Performance and Payment Bonds executed and provided by Insul-Flow, Inc.;
 - c. Authorize a contingency not to exceed 10% of the contract amount to provide funding for approved contract change orders;
 - d. Authorize the Air Pollution Control Officer to execute the contract and approve change orders to the contract that do not exceed 10% of the original contract amount and do not significantly change the scope of work; and
 - e. Authorize the Air Pollution Control Officer to execute a Notice of Completion with the Monterey County Recorder when he determines that the contract is complete.
21. **Approved** staff recommendation of the following actions to be taken by the Board of Directors:
- a. Award a contract to Avila Construction Company, the lowest responsible and responsive bidder for the District's building remodel project, with the base bid amount of \$523,761;
 - b. Approve the Performance and Payment Bonds executed and provided by Avila Construction Company;
 - c. Authorize a contingency not to exceed 10% of the contract amount to provide funding for approved contract change orders;
 - d. Authorize the Air Pollution Control Officer to execute the contract and approve change orders to the contract that do not exceed 10% of the original contract amount and do not significantly change the scope of work; and
 - e. Authorize the Air Pollution Control Officer to execute a Notice of Completion with the Monterey County Recorder when he determines that the contract is complete.

REGULAR AGENDA

22. **Received** the FY16 AB2766 Applicant Summary and Staff Recommendations
Receive the report only; no action required or taken.
23. Adjournment – **The meeting was adjourned at 2:25 pm.**

Ann O'Rourke
Executive Assistant